

**SCHEME ON**

**PROMOTING INVOLVEMENT OF**

**RESEARCH INSTITUTIONS, UNIVERSITIES AND**

**COLLEGES IN CONSUMER PROTECTION**

**AND**

**CONSUMER WELFARE**



**Sponsored by**

**Department of Consumer Affairs,  
Ministry of Consumer Affairs,  
Food and Public Distribution  
Government of India,  
Krishi Bhawan,  
New Delhi**



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**  
**IP ESTATE, RING ROAD**  
**NEW DELHI – 110002**

# **SCHEME ON PROMOTING INVOLVEMENT OF RESEARCH INSTITUTIONS/ UNIVERSITIES AND COLLEGES IN CONSUMER PROTECTION AND CONSUMER WELFARE**

## **1. INTRODUCTION**

The Department of Consumer Affairs, Government of India, has introduced a number of schemes for spreading awareness among the Consumers and also educating them about their rights as provided in the Consumer Protection Act, 1986. The important schemes relating to setting up of Consumer Clubs in the schools and colleges, establishment of National Consumer Helpline (NCH), Consumer On-Line Research and Empowerment Centre (CORE) and the Centre for Consumer Studies at the Indian Institute of Public Administration, New Delhi. For implementing these Schemes the financial grants are provided by the Department of Consumer Affairs, Government of India out of the Consumer Welfare Fund.

However, the institutions of higher learning, particularly the research institutions and the universities have remained untouched by these schemes. There is no doubt that these institutions can play a meaningful role in creating awareness and also educating the young consumers about their rights and obligations as well as to fill the gap in terms of research studies in the area of consumer protection and consumer welfare. Therefore, the Department of Consumer Affairs, Government of India has launched a scheme to promote the involvement of Research Institutions, Universities and Colleges in consumer protection and consumer welfare

## **2. OBJECTIVES:**

### **2(i) Primary Objective:**

The primary objective of the Scheme is to facilitate and promote better protection of consumers' rights, interests and welfare by involving Research Institutions, Universities and Colleges by engaging them in research activities in the area of consumer protection and consumer welfare.

### **2(ii) Secondary Objectives:**

- To enhance understanding of various aspects of consumer behaviour and implementation of consumer protection measures through applied research conducted by Research institutions, Universities and Colleges.
- To identify gaps in knowledge and conduct research to fill these gaps.

- To develop material for training and dissemination for use by academic institutions in their activities relating to consumer protection and consumer welfare.
- To promote knowledge links among educational institutions through (Research) Validation Seminars / Workshops etc. and publish and disseminate the findings of sponsored and other research studies undertaken by these educational / research institutions.

### **3. IMPLEMENTING AGENCIES:**

On behalf of the Department of Consumer Affairs, Government of India, the scheme will be executed by the **Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi-110002** and implemented through the Research Institutions, Universities, and Colleges.

### **4. ACTIVITIES COVERED UNDER THE SCHEME**

- Grants to Research Institutions, Universities and Colleges for undertaking research activities.
- Organization of Validation Seminar on the findings of the Research Studies.
- Organization of Training Programmes on capacity building for Researchers in Consumer Protection and Consumer Welfare.
- In-house Research Studies on specific issues.
- Compilation of All India Directory of VCOs / NGOs.

### **5. AMOUNT OF GRANT:**

Under the Scheme, grant will be sanctioned by the Indian Institute of Public Administration, New Delhi from the Consumer Welfare Fund to the Research Institutions, Universities and Colleges for undertaking research projects and the amount of grant will vary as per the requirement of the project, within the ceiling of Rs. 3.00 to 5.00 lakh per research project. The Scheme does not cover expenditure on basic infrastructure, building, foreign travel and purchase of major equipments.

**6. GUIDELINES FOR SUBMISSION OF APPLICATION FOR GRANT:**

- (i) Application for grant of financial assistance for undertaking Research Study / Project may be submitted by the interested Implementing Agencies in the prescribed **Form A-3** enclosed as **Annexure-I**.
- (ii) The application should be addressed to **the Project Director, (Consultancy Project on Consumer Protection and Consumer Welfare), Room No. 11-A, Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi-110002.**
- (iii) **A detailed research proposal for a research project on the following format may be enclosed with the Application:**
  - (a) Title of the Project.
  - (b) Statement of the problem / research issue(s).
  - (c) Objectives of the Project
  - (d) Literature review.
  - (e) Methodology to be adopted, i.e., universe of study, sampling frame and procedure, sample size, etc.
  - (f) Time frame for Project completion and Report submission.
  - (g) **Cost estimates for the Project including Honorarium to the Project Director(s). Maximum limit of Rs. 30,000/- or 10% of the sanctioned amount whichever is less.**
  - (h) Details of past experience, if any, in the related field.
  - (i) How the research study is likely to help the educational institution and the consumers.

## 7. GENERAL TERMS AND CONDITIONS FOR SANCTIONING OF GRANT

- (a) The amount of grant sanctioned will be utilized only for the purpose for which it is sanctioned.
- (b) The grant will be released in three installments of 40%, 40% and 20%. First installment of 40% will be released after sanction of the research study. The second installment will be released on receipt of the Progress Report. The balance will be released on submission of the Study Report and the Utilization Certificate in the prescribed proforma GFR-19A as mentioned at Annexure-II.
- (c) The unspent amount of grant will be refunded by the grantee organisation **by means of an Account Payee Bank Draft drawn in favour of the Registrar, Indian Institute of Public Administration, New Delhi** within a period of three months from the date of completion of the project.
- (d) The project will be completed by the Applicant within a maximum period of one year from the date of release of grant.
- (e) The Grantee Institution will furnish half yearly progress report on the status of the research project and utilization of the grant.
- (f) **The application and all other communications will be sent to the Project Director, (Consultancy Project on Consumer Protection and Consumer Welfare), Room No. 11-A, Indian Institute of Public Administration, I. P. Estate, Ring Road, New Delhi-110002 through Head of the Institution and the funds will be released in favour of the Head of the Institution by designation.**
- (g) The grant sanctioned for conducting Research Study shall not be utilized for building infrastructure and creating other assets. However, books relating to the study worth Rs.5,000/- may be purchased.
- (h) On completion of the project the applicant will submit an outcome report / a Project Implementation Report along with a **Certificate of Utilization** of grant in Form **GFR 19-A** enclosed at Annexure –II and receipt /payment account, income and expenditure account reflecting the grants duly certified by a Chartered Accountant / Finance Officer / Chief Accounts Officer of the University, College, Educational Institution etc. as the case may be.
- (i) In case of default, 18% interest will be charged.

- (j) The project activity will be subject to evaluation and monitoring by IIPA Team.

**ANNEXURE-I**

**Form-A3**

**Application for Sanction of Grant for Research Study / Project Work**

1.	Name and full postal address of the Applicant Organisation	
2.	Date of Establishment	
3.	Whether the Institution is run by a Registered Society, if so, Regn. No. & Year of Registration .	
4.	Whether affiliated to any University, Educational Instt., if so, give details (for Colleges, Research Institutions).	
5.	If Institution is run by a Regd. Society, Name & Addresses of the Committee Members.	
6.	Name & Address of the authorized official to receive grant.	
7.	Purpose of Grant:	
8.	Amount of Grant required: (Give detailed budget on a separate sheet).	
9.	Details of previous grant, if any, sanctioned by IIPA from CWF.	

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**Note: Copies of the following documents to be enclosed in case of Institutions run by Registered Societies / Organisations:**

- (i) Constitution of the Organisation and Articles of Association (For Registered Bodies),
  - (ii) Attested copy of the registration Certificate / letter of affiliation, (For Registered Bodies).
  - (iii) Detailed Project Proposal
  - (iv) Affidavit in the prescribed proforma (as per Annexure-III), in case of Institutions other than Universities and Govt. colleges.
  - (v) Attested copies of the latest annual report of activities and audited accounts statement.
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## DECLARATION

(TO BE SIGNED BY THE APPLICANT OR THE AUTHORISED REPRESENTATIVE)

The particulars heretofore given above are true and correct. Nothing material has been suppressed. It is certified that I / we have read the guidelines, terms and conditions governing the scheme and undertake to abide by them on behalf of our organization / institution. The financial assistance, if provided, shall be put to the declared use, for promotion and protection of rights of consumers.

Date:

**Applicant**

**To:**

The Member Secretary (CWF)  
Department of Consumer Affairs,  
Ministry of Consumer Affairs Food & Public Distribution  
Government of India  
Krishi Bhavan  
**New Delhi-110001**

**FORM GFR 19-A**  
 [See Rule 212 (1)]  
**FORM OF UTILIZATION CERTIFICATE**

Sl. No.	Sanction Letter No. and Date	Amount	Certified that out of ` _____/- (Rupees _____ only) of Grants-in-Aid sanctioned during the year _____ in favour of _____ under IIPA sanction letter No. and date as given in the margin, an amount of ` _____/- has been utilized for the purpose for which it was sanctioned. The unspent balance of ` _____/- remaining utilized has been refunded/ surrendered to the IIPA at the end of the year of (vide Bank Draft No. _____ dated _____).
1.			
	<b>Total</b>		

2. Certified that I have satisfied myself that the conditions on which the Grants-in-aid was sanctioned have been fully fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**KINDS OF CHECKS EXERCISED:**

- The necessary purchases were made by the duly appointed Purchase Committees. (if applicable).
- Proper accounts are maintained by the Accounts Department and all possible checks are exercised while sanctioning / incurring any expenditure.
- Expenditure has been incurred within the budgeted expenditure and necessary vouchers have been checked/ verified.

**Signature and Seal of Chartered Accountant /Finance Officer/Chief Accounts Officer.**  
**License No. & Seal of the CA**

**Signature:**  
**Designation:**

**Seal of the Organization:**



(To be typed on non-judicial stamp paper of Rs. 10/- and duly attested by a Notary Public)

**AFFIDAVIT**

I, .....S/o / D/o / W/o..... resident of .....  
.....and presently working as  
President/Secretary of M/s.....

That M/s (name and full address of the organisation) have received the following grants-in-aid from IIPA during the last three years’.-

Year	Name of funding Ministry/ Organisation	Amount of grant received	Purpose of grant	Sanction letter No. and date

Deponent

**Verification:**

Verified that the above information is complete and true to the best of my knowledge and behalf and nothing concealed there from. I also accept that if the information furnished hereby is found to be incomplete or incorrect, the grant from Consumer Welfare Fund may be cancelled.

Verified this the .....day of ..... In the year Two  
Thousand  
and .....

Deponent

Witnesses:

- 1.
- 2.

**FOR FURTHER INFORMATION PLEASE CONTACT:**

- 1. Prof. Pranab Banerji,**  
Project Director,  
Consultancy Project on  
Consumer Protection and Consumer Welfare,  
IIPA, New Delhi.  
**Tel. No. 23468350 (O)**  
**Mobile: 91-9891381272**
- 2. Prof. Suresh Misra,**  
Co-Project Director,  
Consultancy Project on  
Consumer Protection and Consumer Welfare,  
IIPA, New Delhi.  
**Tel. No. Telefax: 23766136 Tel.No. 23468349(O)**
- 3. Shri R. C. Mangla,**  
Consultant (Admn & Fin)  
Consultancy Project on  
Consumer Protection and Consumer Welfare,  
IIPA, New Delhi.  
**Tel. No. 23468347(O) Telefax: 23705928**

*Information can also be obtained from the website:*

[www.consumereducation.in](http://www.consumereducation.in)